

Standard Operating Procedure Document (SOP Doc)
Guest Server Connection Read-Me
DW Operations

ON CAMPUS: To connect to Digital Worlds' Guest Server on campus while connected to the UF WiFi or wired network, skip the steps below related to connecting off campus via VPN.

OFF CAMPUS: To connect to Digital Worlds servers from off-campus, outside the UF network, follow the UF IT instructions at the link below to download and configure the Cisco AnyConnect VPN.

<https://connect.ufl.edu/it/wiki/Pages/glvpn-anyconnect-install.aspx>

You will need to use your Gatorlink credentials when logging into UF VPN.

Once connected to the UF network on campus or off campus using the Gatorlink VPN, connect to the Digital Worlds Guest Server.

PC

- To map a network drive, open a File Explorer window, right click This PC, select Map Network Drive. Select any available drive letter.
 - DW-ORANGE Server, DW-Guest volume
 - type in [\\dw-orange.dwi.ufl.edu\DW-Guest](https://dw-orange.dwi.ufl.edu/DW-Guest) + Finish
 - Enter your UF gatorlink username, preceded by UFAD\
 - i.e. UFAD\username
 - followed by Gatorlink password

Mac

- DW-ORANGE Server, DW-Guest volume
 - In a Finder window, type Command+K
 - type in [smb://dw-orange.dwi.ufl.edu/DW-Guest](https://dw-orange.dwi.ufl.edu/DW-Guest) + Connect
 - Enter your normal UF gatorlink credentials to connect
 - If connection does not work, try including "UFAD\" before your user name
 - i.e. UFAD\username